

DCP 428 Working Group - Meeting 01

8 November 2023 at 10:00 - Web-Conference

Attendee	Company
Working Group Members	
Emily Waters [EW]	BUUK
Hazel Paterson [HP]	SPEN
Laura Quinn [LQ]	SPEN
Peter Waymont [PW]	UKPN
Victoria Burkett	SSE Energy
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
Alysson Peña [AP] (TecSec)	ElectraLink
Apologies	
N/A	

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this Working Group to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting. The recording will be deleted after 15 Working Days.

Apologies

- 1.2 There were no apologies received for this meeting.

Competition Law Guidance and Terms of Reference

- 1.3 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.

Action Log and Decision Log

- 1.4 An action log and decision log has been created and all updates are provided in **Attachment 1 and 2** of these minutes.

Version Control

- 1.5 An updated version control document can be found in Attachment 3.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the Change Proposal (CP), seeking initial views from Working Group members and establishing next steps.

3. Overview of DCP 428 ‘Zero REP-002/A data’

Why has the change been raised?

- 3.1 PW provided an overview of DCP 428.
- 3.2 The MHHS programme have stated that the REP002/A messages (which are the equivalents of the current D0030 and D0314 flows) will contain zero values. Therefore, clarification is required to be added to DCUSA as to how to deal with supercustomer/aggregated billing data that is entirely blank or zero or where invoices for these result in a zero value.
- 3.3 It was noted that, since DCP 428 has been raised, REP002B/A messages will also include site specific billed consumption data, bar a handful of EDCM customers that are on Line Loss Factors that are site specific. These site specific customers are excluded from the current D0030, therefore DNOs would need to ensure that they do not double invoice.
- 3.4 Working group members agreed they understand the change raised.

What parties will be impacted?

3.5 It was noted that the following DCUSA Parties are impacted by this CP:

- Distribution Network Operators (DNOs)
- Independent Distribution Network Operators (IDNO)
- Suppliers

What is the proposed solution?

3.6 The proposed solution within the original CP is intended to make it clear that zero value statements and invoices will be issued. It requires the User to notify the Company that zero sum invoices should be cleared down. It states that where the User does not do this, the Company will incur costs pursuing the User for clarity on next steps and so admin fees may be requested by the Distributor.

4. Review and Discussion of Change Proposal - Initial views from Working Group members

Proposed Solution

- 4.1 It is proposed to amend the DCUSA to make it clear that zero value statements and invoices will be issued. It will also require the User to notify the Company that zero sum invoices should be cleared down. Where the User does not do this, the Company will incur costs pursuing the User for clarity on next steps and so admin fees may be payable. It was noted Distributors being able to pursue the admin fee is an entitlement but is not mandatory.
- 4.2 **Supercustomer/ aggregated DUoS Reports**
- 4.3 To address the above issue, it is proposed that in relation to Supercustomer/ aggregated DUoS reports, the legal text (Section 8) will state that Distributors will issue Daily Statements, Initial Accounts and Reconciliation Accounts to Suppliers even if these total zero.
- 4.4 It will then add a requirement on the Supplier to clear down all zero sums quoting the Initial Account or Reconciliation Account number to be cleared. The legal text will also state that the DNO shall be entitled to receive a reasonable administration charge for any zero-sum invoice which it has not received notice to clear down.
- 4.5 A member noted that this is an entitlement and therefore a Distributer can choose at their own discretion to use this proposed solution or not.
- 4.6 Working Group members were comfortable with the proposed DCP 428 solution.

5. Approach and Next Steps

- 5.1 As a result of this meeting, the Working Group agreed that a consultation should be issued to industry to seek views on the proposed solution. The Secretariat took an action to produce a first draft of the consultation and circulate to Working Group members for review.

Post Meeting Note

- 5.2 The Secretariat issued a draft consultation to Working Group members on 14 November, with a request for feedback by end of 16 November. The aim is to issue the consultation to industry on 17 November.

ACTION 01/01: Working Group members to provide comments on the draft consultation by 16 November.

6. Agenda items for the next meeting

- 6.1 The working group discussed the next steps, and the following items were captured:

- Review of consultation responses
- Determine next steps

7. Review/ Update Work Plan

- 7.1 The Working Group reviewed the work plan and are comfortable with the current proposed timelines. The latest version of the work plan can be found in Attachment 4.

8. Any Other Business

- 8.1 The Chair asked the group whether there were any other items of business to discuss.
- 8.2 There were no other items raised.

9. Date of Next Meeting

- 9.1 The next Working Group meeting will be held on Monday, 11 December 2023.

10. Attachments

- Attachment 1 - DCP 428 Action Log
- Attachment 2 - DCP 428 Decision Log
- Attachment 3 – DCP 428 Version Control
- Attachment 4 - DCP 428 Work Plan